

EXPLANATION OF 2020-2021 BUDGET EXPENDITURES

GENERAL FUND

Personnel Services

Chief Salary - \$20,500

Annual salary for part-time Fire Chief: 2.5% increase over 2019-2020 salary. Based upon 2019 CPI – All Urban Consumers in West – Size Class B/C.

Chief Payroll Taxes - \$1,580

Payroll tax liability on Fire Chief's Salary: FICA, Medicare and OR – WBF.

Chief Retirement Plan - \$6,000

Fire District contribution to retirement plan for Fire Chief.

Office Administrator Wages - \$24,140

Hourly wages for part-time Office Administrator: \$23.21 per hour for 87 hours per month. 2.5% increase over 2019-2020 hourly wage. Based upon 2019 CPI – All Urban Consumers in West – Size Class B/C.

Office Administrator Payroll Taxes - \$1,860

Payroll tax liability on Office Administrator's Wages: FICA, Medicare and OR – WBF.

Office Administrator PERS - \$5,885

Fire District contribution to PERS for Office Administrator: 24.37% of Office Administrator's wages.

Office Administrator Benefits - \$14,275

Benefits for Office Administrator: includes health, dental, disability and life insurances: 5% increase over 2019-2020 rates.

Workers Compensation Insurance - \$13,500

Workers Compensation Insurance for paid staff and volunteer firefighters.

LOSAP Investments - Training and Call Response Requirements - \$51,000

This line item makes contributions for volunteers that have met training and call response requirements under the LOSAP. Budget assumes a contribution of approximately \$1,500 each for thirty-four eligible volunteers meeting these requirements.

LOSAP Investments – Points System - \$68,000

This line item makes contributions under the established Points System for volunteers who respond to emergency calls and training courses and drills. Budget assumes an average contribution of approximately \$2,000 per eligible volunteer. This calculation is based on the current year average points contribution adjusted to reflect the new year maximum for thirty-four eligible volunteers.

Retirement Benefits - \$5,760

This is budgeted to pay for retirement benefits earned by qualified retirees under the original Incentive Plan established by the District. Budget based on two qualified retirees each receiving \$240 per month.

Temporary Hire Conflagration - \$22,000

Conflagration pay for volunteers; reimbursement expected to be received in following fiscal year.

Total Personnel Services - \$234,500

Materials and Services

Audit, Elections & Legal Services - \$10,500

This line item covers the cost of the yearly financial audit, Special District elections in odd numbered years, Budget notices and legal services.

Buildings & Grounds Maintenance - \$21,920

Maintenance projects around the three stations including mowing, landscaping, minor building repairs, replacement of building locks, cleaning services for the fire hall and stations, cleaning supplies and other maintenance related functions. It also includes alarm monitoring at all three stations.

Clothing, PPE & Uniforms - \$21,700

District provided clothing, PPE (i.e. gloves, helmets, turnouts, etc.) and uniforms (shirts, badges, name plates and patches). Also includes reimbursements for approved wildland firefighter boots and hiking boots for trail responses as per General Order #31.

Community Outreach - \$7,000

Corbett Fire District #14 builds and maintains relationships with the community at large. This line item is used to fund website support, Corbett Fun Fest parade, annual Open House and Fire Prevention Week activities at the Corbett Schools. Administration of the Driveway Sign Program is also included here.

Dues, Memberships & Subscriptions - \$7,000

Fees paid to maintain membership in fire service and special districts organizations. This line also includes fees for the use of Fire House software, QuickBooks Payroll and FlashAlert.

Education, Training & Travel - \$15,000

Corbett Fire District #14 promotes and encourages members to seek outside training opportunities.

Equipment Repair & Maintenance - \$20,000

This line covers repair and maintenance of all equipment except vehicles. This includes fire extinguishers, SCBA's, hoses and ladders, radios, etc.

Firefighter Health & Welfare - \$12,000

Fit testing for SCBA's, inoculations for tuberculosis, hepatitis and influenza, drug testing, hearing testing, Life Flight memberships, Annual Post Exposure Access Fee, hydration beverages and rehab food.

Firefighter Recognition - \$11,500

Volunteer recognition events: Summer Department Picnic, Hospitality Night and Annual Awards Banquet.

Firefighter Supplies- \$5,000

This line item is used for consumable items and supplies used for emergency response as well as medical waste disposal. It also allows tracking of medical supply expenses that are reimbursed through our agreement with Multnomah County Emergency Medical Services.

Fuel – Vehicle and Equipment - \$8,000

Fuel for apparatus and equipment.

Insurance - \$34,625

Annual Property, Casualty and Liability Insurance premiums; Triennial Accident and Health Insurance premiums; Triennial Accidental Death & Dismemberment Insurance premiums. Budget based on anticipated increase in premiums of 15%.

Minor Tools & Equipment - \$19,000

Firefighter tools and equipment including miscellaneous nozzle and equipment upgrades to achieve uniformity across all apparatus.

Office Administration - \$3,800

Office supplies, postage, copier use and maintenance, banking and merchant services fees, LOSAP program administrative fees, etc.

OPS Communications - \$29,000

City of Portland BOEC monthly radio access fee; City of Gresham annual NetMotion Server License; Verizon monthly MDC data plan; American Messaging monthly pagers rental and FFRS annual fees.

Utilities - \$22,000

Electricity, fax, telephone and heating fuel (oil and propane) at the three stations.

Vehicle Repair & Maintenance - \$46,500

This line covers the cost of repairs and maintenance of district vehicles. Budget includes back-up proximity sensors for all Engines and (1) Water Tender and re-logo E63 and WT63.

Total Materials and Services - \$294,545

Capital Outlay

Buildings - \$7,000

This line is for permanent repairs/alterations to our buildings such as roofing, HVAC, overhead doors, etc. Budget includes new unit heaters for Station 62 apparatus building and new electric wall heaters for Fire Hall.

Equipment - \$35,500

This line is used to purchase non-consumable emergency response equipment. Budget includes 4" supply hose, 4" adapters, SetCom headsets for WT62 and WT63.

Hydrants - \$18,000

The Fire District splits the cost of new fire hydrants in the district with the Corbett Water District. Budget based on installation of (7) hydrants and maintenance of existing hydrants.

Improvements Other than Buildings - \$13,500

This line item is used for improvements to district property that is not building related. Budget includes underground propane tank and piping for Station 62, underground fuel oil tank removal from Station 62 and shipping container roof sealing.

Office - \$5,000

This covers the cost of office machines, file cabinets, etc. Budget based on anticipated upgrades to existing office equipment including a new desktop computer and cabinetry for fire hall.

Total Capital Outlay - \$79,000

Other

Operating Contingency - \$45,000

This is budgeted to meet unforeseen expenses.

Total Other - \$45,000

Unappropriated Ending Fund Balance - \$30,000

Total General Fund Expenditures - \$683,045

RESERVE FUND

Equipment, Buildings and Land Reserve

Buildings and/or Land - \$0

This item has been reduced to zero at this time.

Vehicle Replacement - \$208,723

Replace B61, B62 and UT62.

Equipment Replacement - \$0

This item has been reduced to zero at this time.

Total Reserve Fund Expenditures - \$208,723

VOLUNTEER ACTIVITIES FUND

This fund was established in 2005 and is funded through donations only. Oversight of these monies has been transferred to the Corbett Firefighters' Association.

Materials and Services

Ferd Riehl Scholarship - \$5,158

Budget based on money available from fiscal year 2018-2019 fund raising by the Volunteer Association and community donations designated for the scholarship.

Total Materials and Services - \$5,158

Total Volunteer Activities Fund Expenditures - \$5,158