

Regular Board Meeting
Corbett Fire District #14
Board of Directors
December 9, 2020

Present

Board Members: Patrick Brothers, David Shannon, Mark Sorensen and Frank Weber

Staff: Fire Chief Dave Flood, Office Administrator Heidi Timberman

Others: Volunteer Association Secretary/Treasurer Jasmine Zimmer-Stucky

The Board Meeting was opened at 6:31 p.m. by Vice-chair Shannon

Minutes

Vice-chair Shannon asked if there were any comments, corrections or objections to the November 11, 2020 Board Meeting minutes. Director Brothers made a motion the November 11, 2020 Board Meeting minutes be approved as presented. Director Sorensen seconded.

All in favor, motion carried.

(4 yes votes: P. Brothers, D. Shannon, M. Sorensen & F. Weber; 0 no votes)

Monthly Financial Review

Office Administrator Timberman presented the November financial reports. All funds are within adopted budget appropriations for the fiscal year. The LGIP interest rate remains at .75% as of October 21. There were no unusual or unplanned expenditures for November. General Fund Capital Outlay - Building expenditure is for one half of furnace in Station 62 apparatus bay; project is now finished so will be paying the balance upon receipt of invoice. Reimbursements for Mosier Creek and Holiday Farm Conflagration not yet received. Most likely due to personnel changes at OSFM. Property tax revenue receipts are in line with the previous year; this will be reported each month as the effects of the COVID-19 pandemic on tax collections is unknown at this time.

METRO Properties: tax loss to small districts

The Board received and reviewed a copy of Vice-chair Shannon's draft letter to METRO. The goal is to open a dialogue with METRO to begin to address our

concerns with them as landowners within the district. Fire Chief Flood reiterated that this is going to be a long process. Funding issues will most likely be resolved legislatively as in the past with State Parks. There were no suggestions to change anything in the letter other than the spelling of Ames to Aims. Vice-chair Shannon will provide OA Timberman with a contact name to direct the letter to.

Utility 62

FC Flood announced that we sold Utility 62 for \$17,000. We are looking for a Ford F350 service body and will use the slip in unit on Brush 62 to replace Brush 62. We will then sell the existing Brush 62 body and then work on replacing Brush 61.

Engine 62

FC Flood presented updated lease information and numbers based on a cost of \$500,000. The estimated interest we would pay over the life of the lease is approximately \$23,350. Director Sorensen expressed concern over this purchase becoming the standard way we purchase equipment; we have always saved up the money to purchase outright. FC Flood requested permission to purchase a replacement for Engine 62 for a purchase price of \$510,000. Director Brothers made a motion to authorize the chief to enter into a purchase agreement contract for a new Engine 62 whose purchase price does not to exceed \$510,000 at an interest rate no greater than 3%. Secretary/Treasurer Weber would prefer that we continue to operate as we have in the past. Discussion of cost to borrow versus projected increased cost of apparatus, cost of maintenance and replacement schedules in general. Director Sorensen seconded.

All in favor, motion carried.

(4 yes votes: P. Brothers, D. Shannon, M. Sorensen & F. Weber; 0 no votes)

Policy Review: Section 1 and Section 2

OA Timberman led the Board through a review of Section 1 and Section 2 of the District's policies. The following changes were made to the Proposed Update versions:

Policy 1.1 – Maintain second sentence of current policy of Section C.

Policy 1.2 – Add “Policies” to main title and Section A title. Add “policies” to first sentence of Section A. Insert sentence “Whenever the Board adopts, amends or repeals a policy, it shall do so in accordance with Oregon Public Meetings Law.” between sentence 1 and 2.

Policy 1.3 – Replace sentence 2 of Section C with “The up-to-date policy manual shall be available to the public at the District website or by any other reasonable means.”

Policy 2.2 – Delete last sentence of Section C.

Policy 2.3 – Delete Item 4 and Item 7 of Section G.

Policy 2.4 – Replace “provide” with “make available to” and delete “with” of Item #3 of Section B

Policy 2.5 – Delete the last sentence of Section A.

Secretary/Treasurer Weber made a motion to adopt Section 1 and Section 2 policies as amended orally tonight. Director Sorensen seconded.

All in favor, motion carried.

(4 yes votes: P. Brothers, D. Shannon, M. Sorensen & F. Weber; 0 no votes)

Chief’s Report

Run reports for November – 30 calls for November and 409 for the year, 430-440 call volume possibly for year; uptick in traffic accidents; unknown if injury ended up fatal injury – training to cut out of Mercedes; residential fire in Aims

Tori Purvine – completed painting the fire hall, repaired drywall near display case painted bathroom

Online training – we utilized online training during Governor’s latest executive order related to COVID-19 and will most likely continue throughout winter for EMS

Lifepaks – our Lifepaks are beginning to fail; no longer supported by company that manufactures them; we may acquire some through donation otherwise will probably buy used/refurbished units; we do not have a spare

Christmas Chicken – in the press today; Association is doing a fantastic job

Staffing and recruitment – former Sandy volunteer has passed all phases of acceptance process GO #16; he will be evaluated to figure out what training he needs

4” hose – balance of order should arrive sometime in March

Furnace project – completed last week; Springdale will be

Homeless – we have had people stopping in to ask for help; more homeless equals more traffic accidents

Elections notification – Positions 1 and 2 are up for election in May

Banquet – leaning towards postponing the banquet; awards will happen

Vice-chair Shannon adjourned the Board Meeting at 8:20 p.m.