

Regular Board Meeting
Corbett Fire District #14
Board of Directors
November 11, 2020

Present

Board Members: Patrick Brothers, David Shannon, Leroy Smith and Mark Sorensen

Staff: Fire Chief Dave Flood, Office Administrator Heidi Timberman, Assistant Chiefs Brent Younker and Rick Wunsch

Others: Volunteer Association Secretary/Treasurer Jasmine Zimmer-Stucky

The Board Meeting was opened at 6:30 p.m. by Chair Smith

Minutes

Chair Smith asked if there were any comments, corrections or objections to the October 14, 2020 Board Meeting minutes. Vice-chair Shannon made a motion the October 14, 2020 Board Meeting minutes be approved as presented. Director Brothers seconded.

All in favor, motion carried.

(4 yes votes: P. Brothers, D. Shannon, L. Smith & M. Sorensen; 0 no votes)

Monthly Financial Review

Office Administrator Timberman presented the October financial reports. All funds are within adopted budget appropriations for the fiscal year. There were no unusual or unplanned expenditures for October. The LGIP interest rate dropped to .75% from 1.00% on October 21. General Fund Capital Outlay - Equipment expenditures include quick attack monitors, new MDTs, adapters and 4" hose; spending will slow down as the year progresses. Conflagration payroll for Mosier Creek fire was processed August 27, reimbursement request was reviewed by OSFM on September 24, we are waiting for payment. Conflagration payroll for Holiday Farm fire was processed in October and reimbursement request mailed to OSFM on October 15. Property tax revenue receipts are in line with the previous year; this will be reported each month as the effects of the COVID-19 pandemic on tax collections is unknown at this time.

FY 2019-2020 Audit – Presentation of Final Audit Report

Office Administrator Timberman reported we have received the Final Audit Report with the minor corrections the auditor noted at last month's meeting. Director Brothers made a motion the Final Audit Report be accepted. Vice-chair Shannon seconded.

All in favor, motion carried.

(4 yes votes: P. Brothers, D. Shannon, L. Smith & M. Sorensen; 0 no votes)

METRO Properties: tax loss to small districts

Fire Chief Flood reviewed Vice-chair Shannon's draft letter to METRO yesterday and feels it covers our concerns of public safety and the fiscal issues presented by its acquisition and use of land within the fire district. The letter will be reviewed at next month's meeting.

Utility 62

FC Flood announced we are beginning the process of replacing Utility 62 as planned for in the current budget. It will go up for sale shortly, probably via online auction as we did with old Water Tender 62. We will likely purchase a Ford service body and slip in unit. It will replace Brush Unit 62 initially.

Engine 62

FC Flood presented plans to replace Engine 62 about 5 years earlier than our standard schedule. He provided an explanation of the safety, storage and performance improvements to be realized. The proposal is lease to own over 5 years an apparatus costing approximately \$500,000. Anticipated cost escalation is 3 - 6%; cost of Engine 61 has increased between 6 - 7% since purchase in 2017. Potential borrowing rate is around 3.10%. FC Flood will secure a quote for the apparatus and provide lease information and numbers at next month's meeting.

Chief's Report

Run reports for October – 31 calls for October and 379 for the year, 430-440 call volume possibly for year; rope rescue at Broughton Bluff last weekend; two mutual aids received by Gresham

School program – Lt. Fahlman lead the Zoom meeting presentation and it went well

COVID-19 – we continue with awareness and protocol when responding to calls

4" Hose – ordered 3,550 more feet for balance of our rigs; we have been drilling with it and it is working well

Heaters at Station 62 – both heaters will be replaced next week as neither existing units are working at this time

PRO Q A – Dispatch program will go live May 4, 2021

Fire House software – we now have 3 years-worth of data

Staffing and recruitment – one retirement and one prospective member entering through GO #16; though our numbers might seem short we are meeting our ISO requirements through our working relationship with Gresham

Analysis of structural fires – shared response and resources to last 20 structural fires

Chair Smith adjourned the Board Meeting at 8:00 p.m.