

Regular Board Meeting
Corbett Fire District #14
Board of Directors
August 11, 2021

Present: Chair Shannon, Vice-chair Purvine, Director Weber and Director-elect McHenry

Late Arrival: Director Weber @ 6:35 p.m.

Absent: Director Brothers (excused)

Staff: Fire Chief Dave Flood and Office Administrator Heidi Timberman

Guests: Assistant Chief Brent Younker, Captain Daren Martin, Volunteer Association Secretary/Treasurer Jasmine Zimmer-Stucky

The Board Meeting was opened at 6:30 p.m. by Chair Shannon

Oath of Office

Matthew McHenry was sworn in by OA Timberman for a term of office from July 1, 2021 through June 30, 2025.

Minutes

Chair Shannon asked if anyone had any comments on the July 14, 2021 Board Meeting minutes. There were no comments. Vice-chair Purvine made a motion the July 14, 2021 Board Meeting minutes be approved as presented.

Secretary/Treasurer McHenry seconded.

All in favor, motion carried.

(3 yes votes: M. McHenry, V. Purvine & D. Shannon; 0 no votes)

Monthly Financial Review

Office Administrator Timberman presented the July 2021 financial reports. All funds were within adopted budget appropriations for the fiscal year. Property tax revenue collections for July are approximately 60% of the same period last year; this is approximately \$700. The LGIP interest rate dropped from .60% to .55% on July 29. There were no unusual or unplanned expenditures for July. She provided a recap of individual line items whose % of Budget is higher than the % of the fiscal year completed. She reported that payroll for the Wrentham Market conflagration was processed August 3 and the request for reimbursement packet was sent to OSFM July 29. Payroll for the Bootleg conflagration will be

processed next week; the reimbursement packet is expected to arrive in the near future.

Audience Testimony

None

METRO Properties: tax loss to small districts

FC Flood reported there has been no new progress on this issue. Chair Shannon would like to include the school district in drafting a response to Metro's last letter. He provided a recap of the issue and our plan of resolution for Secretary/Treasurer McHenry.

Springdale Market property improvements

FC Flood reported Terry Cook was not able to attend tonight's meeting. We will invite both he and Josh Svaren to a future board meeting, September or October, at which they may address the board and we will explain our position.

Policy Review: Policy 5.1 and 7.1

OA Timberman led the Board through a review of Policy 5.1 and 7.1 of the District's policies. No changes were made to the Proposed Update versions. Vice-chair Purvine made a motion to adopt Policy 5.1 and 7.1 as proposed tonight.

Secretary/Treasurer McHenry seconded.

All in favor; motion carried.

(4 yes votes: M. McHenry, V. Purvine, D. Shannon & F. Weber; 0 no votes)

Chief's Report

Run reports for July – calls for the month about average; up for the year; usual breakdown; Bootleg fire conflagration deployment was for full 14 days, the first time for us, Captain Martin provided an overview of the deployment for the board; double drowning on Sandy River at Stark Street bridge, Firefighter Anthony DeBlock will be recognized for his heroic efforts in recovering one of the victims

New B61, B62 and UT62 – lights and radios are coming

Multnomah County – FC Flood has a district tour planned with Commission Chair Kafoury and her chief of staff on September 17 to look at the conditions of the roads and the county right of ways

4" Hose – Anthony DeBlock’s employer has donated 700’ of 4” hose and we will purchase another 300’ to replace the 1,000’ of 3” hose on WT 62

Old B61– Sold for \$27,500 to a gentleman living in the rural area of Clark County, he is creating a private fire department for he and his neighbors

Engine 62 – Scheduled out of factory date of 11/25/2021

Recruit Academy – We have received 15 applications; we will not limit the class number as we did in 2019; officer review of applications on Tuesday, interviews the following week and then physical agility test a couple of weeks later

Items not on Agenda

Hydrants – OA Timberman reported that the water district is in receipt of the letter the board sent last month and will review it at their next meeting on August 17

KeyBank – OA Timberman is awaiting communication from the bank to complete the account signature authority update approved at last month’s meeting

Audit – OA Timberman reported that the auditor has completed his field work, the draft audit has been reviewed and he is expected to present the report to the board at our October meeting

Fire Chief retirement – FC Flood gave notice to the board that he intends to retire from the Fire Chief’s position as soon as the board can reasonably replace him; he is planning for an orderly transfer of power

Open House and Hospitality Night – Volunteer Association Secretary/Treasurer Zimmer-Stucky announced the details for the upcoming events

Agenda Suggestions for Future Meetings

Fire Chief recruitment – invite C601 and C602 to next meeting

Facilities discussion – eye toward making some improvements to the fire hall and Springdale Station, bond

Chair Shannon adjourned the Board Meeting at 7:15 p.m.