

Regular Board Meeting
Corbett Fire District #14
Board of Directors
February 9, 2022

Present: Chair Shannon, Vice-chair Purvine, Secretary/Treasurer McHenry, Director Brothers and Director Weber

Staff: Fire Chief Rick Wunsch and Office Administrator Heidi Timberman

Guests: Assistant Chief Dave Flood, Assistant Chief Brent Younker, Captain Daren Martin, Captain Duane Redfield, Captain Troy Snelling, Volunteer Association Secretary/Treasurer Jasmine Zimmer-Stucky, Jeff Smith, Pat Brothers and Kathleen Sherman.

The Board Meeting was opened at 6:30 p.m. by Chair Shannon

Swearing-in Ceremony

Fire Chief Rick Wunsch administered the Lieutenant Oath to Springdale Firefighter Tim Sherman. He assumed the position January 1, 2022.

Resignation

Director Brothers tendered his resignation from the board effective tonight. Chair Shannon read the resignation letter for the benefit of the audience. Director Brothers agreed to conclude his term at the end of the meeting at which time the board would formally accept his resignation.

A short recess followed for refreshments.

The regular meeting was reconvened at 6:53 p.m.

Minutes

Chair Shannon asked if anyone had any comments on the December 8, 2021 Board Meeting minutes. There were no comments. Vice-chair Purvine made a motion the December 8, 2021 Board Meeting minutes be approved as presented. Director Brothers seconded. All in favor, motion carried.
(5 yes votes: P. Brothers, M. McHenry, V. Purvine, D. Shannon & F. Weber; 0 no votes)

Monthly Financial Review

Office Administrator Timberman presented the December 2021 and January 2022 financial reports. All funds are within adopted budget appropriations for the fiscal year. The LGIP interest rate remains at .45% as of October 13. Unplanned expenditures for December/January include IT upgrades and replacement of heat pump for business office. We received reimbursement for the Patton Meadow and Bootleg Conflagrations; the board will be appropriating those funds in a resolution later in the meeting.

Audience Testimony

None

Facilities/Bond

Fire Chief Wunsch reported that he and Assistant Chief Flood met with Peter Fry to discuss the bond in more detail. The meeting was very informative. Mr. Fry would be happy to speak to the board at a future meeting. FC Wunsch will invite him to the March meeting. FC Wunsch has also been in contact with SDAO for bond advisory services. The bond consultant Assistant Chief Flood was in contact with previously is booked for this year; we will seek out alternatives. AC Flood has received preliminary costs for the tactical tender and buildings. FC Wunsch thinks we will ask for a \$4 million bond.

WHA Insurance

Steve Silva introduced himself to the board as our point of contact in his role of Loss Control and Field Service Agent at WHA. SDIS is our insurance carrier. WHA is our insurance agent and acts as the middleman between the District and SDIS. He made a detailed presentation of the insurance coverage provided to the District. He also explained the Best Practices Survey and how the District can take advantage of it to receive a discount on the premium. The Board has requested a quote for Workers' Comp insurance from SDIS; our current carrier is SAIF. Mr. Silva will research whether or not we have OSHA defense coverage. He will also provide a quote for Critical Illness coverage for our volunteers.

GO #2, #3, #4, #5 and #6

FC Wunsch recommended transitioning GO #2, #3, #4, #5 and #6 to an Operating Guideline as the subject of each better meets the definition outlined in GO #1 - Policy Documents.

Director Brothers made a motion to transition GO #2, #3, #4, #5 and #6 to an Operating Guideline.

Vice-chair Purvine seconded.

All in favor, motion carried.

(5 yes votes: P. Brothers, M. McHenry, V. Purvine, D. Shannon & F. Weber; 0 no votes)

Budget Calendar, Appointment of Budget Officer and Budget Committee Members

Director Brothers made a motion to adopt the 2022-2023 Budget Calendar as presented.

Vice-chair Purvine seconded.

All in favor, motion carried.

(5 yes votes: P. Brothers, M. McHenry, V. Purvine, D. Shannon & F. Weber; 0 no votes)

Two of the five citizen budget committee member positions are open. Captain Redfield and Secretary/Treasurer McHenry are aware of interested parties and will let OA Timberman know within the week. We will confirm the budget committee at the beginning of the March 9, 2022 meeting.

Resolution #2022-01 – Recognizing Receipt of Patton Meadow Fire Conflagration Reimbursement

The Board received a copy of the proposed resolution to recognize the receipt of the reimbursement for the Patton Meadow Fire Conflagration.

Secretary/Treasurer McHenry made a motion to adopt resolution #2022-01 as presented.

Director Brothers seconded.

All in favor, motion carried.

(5 yes votes: P. Brothers, M. McHenry, V. Purvine, D. Shannon & F. Weber; 0 no votes)

Resolution #2022-02 – Recognizing Receipt of Bootleg Fire Conflagration Reimbursement

The Board received a copy of the proposed resolution to recognize the receipt of the reimbursement for the Bootleg Fire Conflagration.

Secretary/Treasurer McHenry made a motion to adopt resolution #2022-02 as presented.

Director Brothers seconded.

All in favor, motion carried.

(5 yes votes: P. Brothers, M. McHenry, V. Purvine, D. Shannon & F. Weber; 0 no votes)

Chief's Report

Calls for 2021 and January – Review of calls for 2021 and compared to 2020; 37 calls for January; unusual incident in December was extrication of male from bathroom vault at Thousand Acres; high-profile, high-angle rescue of female at Multnomah Falls in December

IT Upgrade – Firefighter Reams has installed a server here at the business office that is up to BOEC standards and will allow us to bring this in-house rather than going through City of Gresham; we are going to change our domain from .com to .gov similar to other government agencies; we are also upgrading the phone system which will result in significant dollar savings rather quickly

AquaEye – FC Wunsch found a hand-held sonar tool that we will be able to use on drowning calls to locate victims; we are expecting a demo unit to show up within the next few days for a two-week performance test period; we will be the first agency in Oregon to have one

Items not on Agenda

BOEC user group representation

EMS contract negotiations

Agenda Suggestions for Future Meetings

BOEC user group representation

EMS contract negotiations

Resignation

Vice-chair Purvine made a motion to accept the resignation of Director Brothers. Secretary/Treasurer McHenry seconded.

3 yes votes, 1 no vote and 1 abstention, motion carried.

(3 yes votes: M. McHenry, V. Purvine & D. Shannon; 1 no vote: F. Weber; 1 abstention: P. Brothers)

Chair Shannon adjourned the Board Meeting at 9:00 p.m.