

**Regular Board Meeting**  
**Corbett Fire District #14**  
**Board of Directors**  
**March 9, 2022**

---

**Present:** Chair Shannon, Vice-chair Purvine, Secretary/Treasurer McHenry and Director Weber

**Staff:** Fire Chief Rick Wunsch and Office Administrator Heidi Timberman

**Guests:** Assistant Chief Dave Flood, Assistant Chief Brent Younker, Captain Duane Redfield, Volunteer Association President Joe Fahlman and Jeff Smith

---

*The Board Meeting was opened at 6:30 p.m. by Chair Shannon*

**Minutes**

Chair Shannon asked if anyone had any comments on the February 9, 2022 Board Meeting minutes. There were no comments.

Secretary/Treasurer McHenry made a motion the February 9, 2022 Board Meeting minutes be approved as presented.

Vice-chair Purvine seconded.

All in favor, motion carried.

*(4 yes votes: M. McHenry, V. Purvine, D. Shannon & F. Weber; 0 no votes)*

Chair Shannon asked if anyone had any comments on the February 23, 2022 Special Meeting minutes. There were no comments.

Vice-chair Purvine made a motion the February 23, 2022 Special Meeting minutes be approved as presented.

Secretary/Treasurer McHenry seconded.

3 yes votes and 1 abstention, motion carried.

*(3 yes votes: M. McHenry, V. Purvine & F. Weber; 1 abstention: D. Shannon)*

**Monthly Financial Review**

Office Administrator Timberman presented the February 2022 financial reports. All funds are within adopted budget appropriations for the fiscal year. The LGIP interest rate remains at .45% as of October 13. There were no unusual or unplanned expenditures for February. We received a credit card rebate of just over \$1,500 for the period February 1, 2021 to February 1, 2022. Property tax revenue collections to date are approximately 100.3% of the same period last year.

## **Audience Testimony**

None

## **Facilities/Bond**

Peter Fry gave the board a brief bio of his background and experiences as a land use planning consultant in Multnomah County. His job is to help facilitate the client through the public land use process. Our project will require working with Multnomah County, ODOT and the Gorge Commission. We will provide concrete plans to Mr. Fry who will then develop a work plan that identifies the mission, identifies the processes to achieve the mission and identifies estimates of costs to present to the board at a future board meeting.

## **WHA Insurance**

OA Timberman reported that we will receive a quote for Workers' Comp insurance from SDIS in April. Mr. Silva found there are no OSHA defense coverages under any of our policies. He provided a ballpark quote for Critical Illness coverage for our volunteers of roughly \$94 per member for a \$10,000 benefit level. OA Timberman will request an official quote for three different levels and report back to the board.

## **Board Vacancy Position 5**

Notice of a vacancy for position 5 on the board of directors was posted at the post office and on the district website after the resignation of Pat Brothers last month. We received one application from Jeff Smith. There were no questions or comments for the applicant.

Secretary/Treasurer McHenry made a motion we accept Mr. Smith's application and appoint him to fill the vacancy.

Vice-chair Purvine seconded.

All in favor, motion carried.

*(4 yes votes: M. McHenry, V. Purvine, D. Shannon & F. Weber; 0 no votes)*

## **Oath of Office**

Jeffrey Smith was sworn in by Chair Shannon to complete the term of office for Position 5 on the board of directors.

## **BOEC User Group Representation**

FC Wunsch reported that member Jasmine Zimmer-Stucky agreed to meet and see what it was about.

## **EMS Contract Negotiations**

Chair Shannon reported that AC Flood handed off negotiations with Multnomah County EMS to Chair Shannon and Secretary/Treasurer McHenry, both of whom have extensive contract negotiation experience. The current contract is based on about 70 EMS contract calls per year at \$1,000 per call; last year the count was closer to 100. Our per call cost is the lowest in the county and surrounding jurisdictions mostly as a result of the unpaid volunteer status of our members.

## **General Orders #30 and #19 Updates**

FC Wunsch presented the updates to General Orders #30 and #19. Updates to GO #30 include attendance at monthly officers meeting for all officers and attendance at a board meeting for all members. It also establishes the position of Fire Marshal. Updates to GO #19 include appointment of the Fire Marshal and EMS Officer.

## **Swearing-in Ceremony**

Fire Chief Wunsch administered the Fire Marshal Oath to AC Flood. He assumes the position immediately.

## **Chief's Report**

**Calls for February** - 31 calls for February; 25<sup>th</sup> gunfire at tail end of call for an injured hiker at Thousand Acres near the parking lot and about the time that call was wrapping up a Corbett school bus ran into the ditch, Gresham was paged to assist, none of the 25 children were injured

**AquaEye** - We received the tool and have had a short training with it, it works well

**Phone system** - The transition to the new number and system is working very well

**Radios** - All of our radios were updated last week; we can communicate with Clackamas County again; we are also able to update our radios in-house going forward

**New Engine 62** - Should be complete April 15

## **Items not on Agenda**

None

**Agenda Suggestions for Future Meetings**

None

*Chair Shannon adjourned the Board Meeting at 7:40 p.m.*