

Regular Board Meeting
Corbett Fire District #14
Board of Directors
October 12, 2022

- Present:** Chair Shannon, Vice-chair Purvine, Secretary/Treasurer McHenry, Director Smith and Director Weber
- Staff:** Fire Chief Rick Wunsch and Office Administrator Heidi Timberman
- Guests:** Fire Marshal Flood, Assistant Fire Chief Younker, Assistant Fire Chief Snelling, Lt. Downing, Lt. Sherman, Volunteer Association President Lt. Fahlman, Firefighters Hattan and Selden, Malcolm Freund, John Jordan, Tom Layton and Kathleen Sherman.
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The Board Meeting was opened at 7:30 p.m. by Chair Shannon

Swearing-in Ceremony

Fire Chief Wunsch administered the Captain Oath to Springdale Lieutenant Sherman. He assumed the position at the Springdale station on October 1, 2022.

Minutes

Chair Shannon asked for questions or comments regarding the September 14, 2022 Board Meeting minutes.

Vice-chair Purvine made a motion the September 14, 2022 Board Meeting minutes be approved as presented.

Secretary/Treasurer McHenry seconded.

All in favor, motion carried.

(5 yes votes: M. McHenry, V. Purvine, D. Shannon, J. Smith & F. Weber; 0 no votes)

Monthly Financial Review

Office Administrator Timberman presented the September 2022 financial reports. All funds are within adopted budget appropriations for the fiscal year. The LGIP interest increased from 1.90% to 2.20% on October 11th. There were no unusual or unplanned expenditures for September. Property tax revenue collections to date are approximately 107% of the same period last year; the difference is approximately \$300. The Miller Road and Pendleton Flour Mill conflagration reimbursements have been received; resolutions to appropriate the funds will be presented to the board later in the meeting. The Sturgill and Cedar Creek conflagration reimbursement requests have been submitted; there has been no

update as to where they are in the review process. She provided a recap of individual resources and requirements line items whose % of budget was higher than 25%. She also reported we have used approximately 52% of the \$35K 2022 WFS Staffing Grant through the end of September; 65% through today. FC Wunsch reported to OSFM that he anticipates a remaining balance of between \$0 and \$5K by the end of the grant period.

Audience Testimony

Tom Layton appeared in response to a letter he received from the fire district regarding his unauthorized use of the district's property for parking on two separate occasions, after the memorial service for his uncle Bob on July 23rd and for another for his mother on September 24th. He apologized for forgetting to seek permission and causing a problem. He suggested the district proceed with caution if it chooses to resort to having unauthorized vehicles towed as stated in the letter. Chair Shannon recognized Mr. Layton's history and service to the district. He also reminded Mr. Layton that the district has a responsibility to steward the public property and we do that through the proper channels.

Fire Marshal Flood requested clarification on the estimate of 65 cents per thousand as the cost to the taxpayers for the GO Bond, the amount was confirmed by Chair Shannon.

John Jordan asked if there were any matching funds in connection with the bond. There are none. We do have a grant request out for a water tender. If we are successful, we would have a buffer to absorb increased costs or possibly pay down the bond early.

GO Bond

TSCC held the required public hearing prior to the board meeting. Minutes of the hearing will be prepared and posted as a permanent record. The purpose of the hearing is to promote information sharing. TSCC will take no action nor advocate for or against the measure.

We have held four community informational meetings to date with a couple more to come after ballots are mailed. The PowerPoint presentation has been put on our website. Signs are available from Citizens for a Safer Corbett.

EMS Contract Negotiations

Chair Shannon reported that we will receive \$30K within the next 3 to 6 weeks to resolve our claim for additional funds this year. We will have a seat at the table at the upcoming budget formation meetings beginning in November after the new chair is elected.

2021-2022 Audit – Presentation of Final Audit Report

Office Administrator Timberman reported we have received the Final Audit Report. There were no changes to the auditor’s presentation at last month’s meeting.

Vice-chair Purvine made a motion to accept the Final Audit Report as presented. Director Weber seconded.

All in favor, motion carried.

(5 yes votes: M. McHenry, V. Purvine, D. Shannon, J. Smith & F. Weber; 0 no votes)

Resolution #2022-10 – Recognizing Receipt of Miller Road Fire Conflagration Reimbursement

The Board received a copy of the proposed resolution to recognize the receipt of the reimbursement for the Miller Road Fire Conflagration.

Secretary/Treasurer McHenry made a motion to adopt Resolution #2022-10 as presented.

Director Smith seconded.

All in favor, motion carried.

(5 yes votes: M. McHenry, V. Purvine, D. Shannon, J. Smith & F. Weber; 0 no votes)

Resolution #2022-11 – Recognizing Receipt of Pendleton Flour Mill IR Reimbursement

The Board received a copy of the proposed resolution to recognize the receipt of the reimbursement for the Pendleton Flour Mill IR.

Vice-chair Purvine made a motion to adopt Resolution #2022-11 as presented.

Secretary/Treasurer McHenry seconded.

All in favor, motion carried.

(5 yes votes: M. McHenry, V. Purvine, D. Shannon, J. Smith & F. Weber; 0 no votes)

LOSAP – Emergency withdrawal request

OA Timberman presented an emergency withdrawal request from one of our current members.

Secretary/Treasurer McHenry made a motion to approve the request in accordance with our Policy: Request for LOSAP Emergency Distribution.

Vice-chair Purvine seconded.

All in favor, motion carried.

(5 yes votes: M. McHenry, V. Purvine, D. Shannon, J. Smith & F. Weber; 0 no votes)

AD&D renewal

There was a brief discussion about the need for the policy. FC Wunsch and OA Timberman will be meeting with our insurance agent next week and will add this for review and to clarify eligibility requirements.

Director Weber made a motion to renew the AD&D triennial insurance policy at the current level of benefit.

Secretary/Treasurer McHenry seconded.

All in favor, motion carried.

(5 yes votes: M. McHenry, V. Purvine, D. Shannon, J. Smith & F. Weber; 0 no votes)

BOEC dispatch failure

FC Wunsch reported that BOEC's services have continued to decline. He reported on a recent call at Vista House in which an elderly patient had fallen, and in severe pain from a broken leg with deformity for approximately an hour before an ambulance arrived, a call that Corbett should have been but was not dispatched for. The call information was forwarded to Director Cozzie and has resulted in a meeting on Wednesday, October 19th. We will invite him to our December meeting for an update. The District will look into migrating away from the City of Portland BOEC. We will invite John Bryson, User Board representative for East County, to our November meeting.

Chief's Report

Calls - 39 calls for the month, it has been a quiet month

PGE PSPS - FC Wunsch received a call from Lars Larson regarding the event with an invite to go on the air, the board declined to grant permission

AMR Grant for Water Safety - Public service person from AMR called today making us aware of a grant; FC Wunsch put her in contact with Firefighter Zimmer-Stucky who along with Firefighter Selden are championing the program

AMR Lifeguard Program - Would like to train with us and Gresham next spring at Glenn Otto Park in Troutdale

Open House/Community Sale - Held on Saturday and was a great success

Fire Prevention Week - Presentations at the Corbett Grade School and CAPS earlier this week

Outside Training - Firefighters Hattan, Selden and Zimmer-Stucky attended a training at Banks today

Items not on Agenda

Best Practices Program for Insurance Credit - OA Timberman reminded all directors to report their participation in an online or in-person class regarding board member duties and responsibilities to her prior to October 31.

Letter to PGE – The board received a copy of Chair Shannon’s draft letter whose content addresses the PGE PSPS last month; he will update with changes and corrections as discussed and forward to OA Timberman for dissemination.

Agenda Suggestions for Future Meetings

None

Chair Shannon adjourned the Board Meeting at 9:15 p.m.