

**Regular Board Meeting**  
**Corbett Fire District #14**  
**Board of Directors**  
**December 14, 2022**

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**Present:** Chair Shannon, Secretary/Treasurer McHenry, Director Smith and Director Weber

**Absent:** Vice-chair Purvine

**Staff:** Fire Chief Rick Wunsch and Office Administrator Heidi Timberman

**Guests:** Assistant Fire Chief Younker, Assistant Fire Chief Snelling, Captain Martin, Firefighters Hattan, Purvine and Wellott, Ben Byers, Malcolm Freund, Gordon Fulks, Jack Garrison, Dave Mysinger, David Stefonek and Roel Uleners

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*The Board Meeting was opened at 6:30 p.m. by Chair Shannon*

**PGE PSPS**

Bill Messner, Esq. - Director Wildfire Mitigation & Resiliency; Brett Phillips - Wildfire Operations Program Management; Dan Nunez, Wildfire Planning and Analytics and Cat Goold, Customer Experience gave a general overview of PGE's Wildfire Mitigation Plan, how it was created and is being updated for future events. They answered questions from the board, fire chief and community members and addressed issues raised in the letter we sent to PGE regarding the September 9<sup>th</sup> PSPS. Chair Shannon thanked everyone for attending. He will write a follow up letter inviting more collaboration in managing future PSPSs affecting our fire district.

*Chair Shannon recessed the meeting at 8:30 p.m.*

*Chair Shannon reconvened at 8:45 p.m.*

**GO Bond**

Fire Chief Wunsch reported we had met with our financial advisor last week to discuss next steps of the bond and have a plan in place. The board will pass a resolution authorizing the bond sale later in this meeting. We plan the sale to be held in 30 to 60 days. There is a provision allowing the district to reimburse itself from the bond proceeds which will allow us to begin work on the bond projects prior to receiving the funds. With that in mind we will begin the land use planning process. Peter Fry gave his opinion on the issues we may face with the

Springdale and Corbett additions; the Aims lot line adjustment should be relatively easy. He suggested we have a pre-application meeting with Multnomah County after the holidays. We should also talk with ODOT. We need a narrative and site plan for these meetings and discussions. Peter will work with FC Wunsch on this. There is a chance we already have some of the required information for lot of record verifications.

## **Minutes**

Chair Shannon asked for a motion regarding the November 9, 2022 Board Meeting minutes.

Director Weber made a motion the November 9, 2022 Board Meeting minutes be approved as presented.

Director Smith seconded.

All in favor, motion carried.

*(4 yes votes: M. McHenry, D. Shannon, J. Smith & F. Weber; 0 no votes)*

## **Monthly Financial Review**

Office Administrator Timberman presented the November 2022 financial reports. All funds are within adopted budget appropriations for the fiscal year. The LGIP interest increased from 2.85% to 3.10% on December 8<sup>th</sup>. There were no unusual or unplanned expenditures for November. Property tax revenue collections to date are approximately 103% of the same period last year; the difference is approximately \$14K. The Cedar Creek conflagration reimbursement has been approved and sent to accounting to be paid; payroll has been processed. We are still waiting for a status update for the Sturgill conflagration reimbursement.

## **Audience Testimony**

None

## **EMS Contract Negotiations**

We have yet to receive the additional \$30K for the current year as agreed to in writing. Chair Shannon will follow up with a letter to check in on the status of this and the negotiations for next year's budget.

## **BOEC dispatch failure**

FC Wunsch reported that we are taking John Bryson's suggestion to be proactive in our relationship with BOEC. Two of our newest firefighters and one board member have done a sit-a-long. We have also extended the invitation to have dispatchers out to see our district. Director Cozzie will give us an update on BOEC at next month's meeting

## **Property Donation - Aims**

FC Wunsch will share with Peter the eagerness of the donor to resolve this matter.

## **Resolution #2022-12 - Determining Result of Election for GO Bond**

The Board received a copy of the proposed resolution to determine the result of election for the GO Bond.

Secretary/Treasurer McHenry made a motion to adopt Resolution #2022-12 as presented.

Director Smith seconded.

All in favor, motion carried.

*(4 yes votes: M. McHenry, D. Shannon, J. Smith & F. Weber; 0 no votes)*

## **Resolution #2022-13 - Authorizing Bond Sale**

The board received a copy of the proposed resolution to authorize the bond sale. Secretary/Treasurer McHenry asked to strike the last 0 in the first sentence of **Section 1. Issuance of Bonds** on page 1; confirm the term "dated date" in the second sentence of the same section on page 1 and strike the word "the" in line 3 of the first bullet point on page 6.

Secretary/Treasurer McHenry made a motion to adopt Resolution #2022-13 as amended.

Director Weber seconded.

All in favor, motion carried.

*(4 yes votes: M. McHenry, D. Shannon, J. Smith & F. Weber; 0 no votes)*

## **Public Contracting Rules**

Tabled until next month.

## **Chief's Report**

**Calls** - 33 calls for the month; no significant calls; supplied Gresham with water at fire last weekend

**Subpoena** - Medical records for an August 2020 call have been mailed to DA; not sure what the case is about

**Christmas Chicken** - Association is doing a great job; supporting three families this year including eight children and one single mom

**Water Tender Grant** - More information is being requested

**Chaplain** - Glenn Austin has accepted the appointment of Chaplain for the department

**EMR Class** - Will be holding a class for new members early next year

**Items not on Agenda**

None

**Agenda Suggestions for Future Meetings**

None

*Chair Shannon adjourned the Board Meeting at 9:40 p.m.*